

## Submission Guidelines

*Nordicom Review* adheres to a rigorous double-blind reviewing policy in which the identity of both the reviewer and the author are concealed from each other. **Manuscripts shall be sent to [jonas.ohlsson@nordicom.gu.se](mailto:jonas.ohlsson@nordicom.gu.se)**. The **cover letter** to the editors shall include contact details for the corresponding author and a brief motivation on how the manuscript corresponds with the aim and scope of the special issue.

Submissions that do not comply with the journal's editorial requirements and standards, as stated below, will not be considered for refereeing until suitably revised.

## General remarks

1. All manuscripts must be delivered in British English.
2. Manuscripts should have no more than 7,000 words, including notes and references, an abstract of 100-150 words and five keywords.
3. The main document comprising the manuscript shall be completely anonymized, including references involving the author(s).
4. The author(s) shall be identified (name, title, affiliation) on a **separate title page document**. If the article has more than one author, the title page shall include contact details for the **corresponding author**. The title page also shall include information about the number of words in the abstract and the full manuscript. If the manuscript has been enabled by external funding, this should be mentioned on the title page (incl. grant number).

## Form and style

1. Manuscripts shall be submitted in Word format, 12 points, and be double-spaced throughout with a first line indent.
2. Titles and headings shall be clear and brief. Headings shall be limited to two levels.
3. Italics shall be used sparsely and for emphasis only.
4. Quotations shall be enclosed within double quotation marks (except in cases of "a quotation 'within' a quotation"). Longer quotations (exceeding 40 words) shall be indented in the text without quotation marks.
5. Abbreviations shall be avoided (except et al., e.g., cf., etc.). Acronyms for brands, organisations etc. (e.g. SVT, PSB) shall be written out (e.g. Sveriges Television, Public Service Broadcasting) the first time mentioned.
6. Translated quotes and passages shall include information of the translator when applicable, e.g. (translated by author).

## Tables, figures and pictures

1. Tables and figures shall be attached in separate documents, together with captions, comments and information on the underlying source. Comments shall be comprehensive and placed beneath the table/figure/image. If relevant, please also attach the underlying data (e.g. Excel files for figures). Other graphic elements (e.g. Stata-generated images) shall be delivered in .pdf, .svg, .eps or .ai format.
2. Pictures shall be supplied separately in .png, .jpg or .tif formats and have a minimum 300 dpi. It is the responsibility of the author(s) to secure the written consent to republish material (such as images or photos) protected by copy right.
3. Text elements included in graphical elements (e.g. Stata-generated images) shall be set in Helvetica.
4. In the manuscript, the place where graphic elements are to be inserted shall be indicated in a separate paragraph in the following way:

[Table 1 here]

5. All graphical elements included in the manuscript shall be referred to in the text, e.g. (see Table 1).

## References

*Nordicom Review* uses the APA 6 reference style (with some small adjustments). To make sure that references are handled correctly, please refer to the here described guidelines when you have your article proof-read.

1. In-text citations shall quote the name(s) of the author(s) and date of publication, with page number(s) if appropriate. Examples: Persson (2010), (Persson, 2010: 29-30), Persson and Svensson (2015), and (Persson & Svensson, 2010, 2015). Use et al. when citing a work by more than two authors. Example: (Persson et al., 2010).
2. In-text citations shall be ordered alphabetically and separated by semicolon. Example: (Persson, 2015; Svensson, 2010).
3. Notes shall be indicated in superscript in the text and presented at the end of the text (endnotes). Please refrain from the use of more than five endnotes.

## List of references

1. All references in the reference list must appear in the text and all references in the text must have an entry in the list of references. Please cross-check carefully. Also make sure there is no mismatch with regard to either spelling or publication year.
2. Titles of references in other languages than English shall be translated and placed in brackets. Example: Author, A. (2018). *Title in Swedish* [Title in English]. Location: Publisher.
3. The list of references shall be listed alphabetically in the form listed below.

Books: Author, A. (2018). *Title of work*. Location: Publisher.

Anthologies: Author, A. & Author, B. (eds.) (2018). *Title of work*. Location: Publisher.

Chapters in anthologies: Author, A., Author, B. & Author, C. (2018). Title of chapter or entry. In A. Editor & B. Editor (eds.), *Title of book* (pp. 1-10). Location: Publisher.

Articles in journals: Author, A. (2018). Title of article. *Title of Journal*, 1(1): 1-10. doi: <https://doi.org/xx.xxxxxxxx>

Conference papers: Author, A. (2018). Title of paper. Paper presented at the conference *Name of conference*, year, month day, at Organisation, Location.

Newspaper articles etc.: Author, A. (2018, January 1). Title of newspaper article. *Name of Newspaper*.

When possible, please refrain from using web-addresses as references. When needed refer to web-addresses in the following way:

General websites: Name of Website (2018). Page name. Retrieved from <http://www.xxxxx.com> [accessed 2018, April 11].

Newspaper articles etc.: Author, A. (2018, January 1). Title of newspaper article. *Name of Newspaper* [online]. Retrieved from <http://www.xxxx.com> [accessed 2018, January 1].

Blogs: Author, A. (2018, January 1). Title of blog post. *Title of Blog* [blog]. Retrieved from <http://xxxx.com> [accessed 2018, January 1].

**Please note that all web addresses in the list of references must be legible.**